



NEW PATIENT PACKET, VOICE & SWALLOWING

Patient Name:	Date	of Birth:	/	_/
If the patient is a minor, please complete the foll	owing:			
Your Name:	Telephone #:			
Your Address:				
Relationship to patient: ParentGuardia	nOther (explain)			
I hereby consent to the provision of care, diagnosis Institute of Texas and/or the Hearing Institute of Te audiologists, and any other employee working under provider, to provide medical care for me (or to the parameter professionals for care and treatment as well as	xas. This consent shall apply to pl er the direction of the physician, o atient). This consent includes cont	hysicians, non-լ or other profess act and discussi	ohysician pr sional medi	oviders, cal care
I understand that I have the right to refuse any diagr	nostic testing or other recommend	lations by my h	ealth care p	rovider.
PATIENT RIGHTS				
• To be treated with courtesy and respect and protect	ion of your privacy.			
• To prompt and reasonable response(s) to questions	and requests.			
• To know who is providing your medical care and/or	testing at the time of your visit.			
• To be provided information concerning diagnosis ar	d treatment.			
 To impartial access to medical treatment or accomn gender identity, or handicap. 	nodations regardless of race, natio	nal origin, religio	on, sexual o	rientation,
• The right to privacy and confidentiality of all records	pertaining to your treatment.			
To have access to senior management for complain	s, compliments, or other clinic rela	ated matters.		
Signature:	Dat	e Signed:		_/

NOTICE OF PRIVACY PRACTICES -HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA)

RELEASE OF INFORMATION - MEDICAL PROVIDERS AND YOUR RIGHTS



) Your confidential information could potentially be transmitted to those who are not authorized to receive such information. The Ear Institute of Texas uses its best efforts to avoid such disclosure. I have been advised of this potential and authorize the Ear Institute of Texas to utilize facsimile to transmit my Protected Health Information ("PHI"), which may include, without limitation, contact information and medication history.

I hereby authorize the Ear Institute of Texas to release my PHI to the referring physician or to another physician or health care provider or facility associated with my care and treatment, or as otherwise permitted by applicable rules, regulations or laws. I understand and agree that the release of any such information may be transmitted, without limitation; telephonically, by facsimile, electronically, by mail, courier, or by overnight delivery services.

Further I hereby authorize the Ear Institute of Texas to obtain my PHI from the referring physician or another physician or health care provider or facility associated with my care and treatment including medication history from any pharmacy and that any such PHI information may be transmitted to the Ear Institute of Texas, without limitation, telephonically, by facsimile, electronically, by mail, courier, or by overnight delivery services.

You may ask to see or receive a copy of your medical records and other health information. If you want a copy, you will need to put your request in writing, there could be a small fee to cover the cost of printing and postal services. It may take up to but not exceed 30 days. You may request to change any incorrect information in your file or add information to your file if you think something is missing or incomplete.

If you believe your privacy rights have been violated, you may file an OCR complaint with us or the Secretary of Health and Human services. Under HIPAA, we cannot retaliate against anyone for filing a complaint.

You have the right to request a copy of this notice from us at any time.

RELEASE OF INFORMATION - FAMILY AND OTHERS

) In accordance with HIPAA regulations, the Ear Institute of Texas may not discuss your condition, care, or treatment plan with INITIAL family members or other individuals unless that person(s) is authorized by you to access any such PHI information in regard to your condition, care or treatment plan. Any such authorization must be obtained by the Ear Institute of Texas, from you or your legally authorized representative, prior to the release of any such information.

However, pursuant to the regulations, this privacy provision may be waived dependent upon your medical condition.

Name	Relationship	
Name	 Relationship	
EMERGENCY CONTACT(s): Contact Person Name:		Relationship:
Emergency Contact Phone Number(s): Mobile:	Work:	Other:
General disclosure: Dr. Jackson functions as investor or in advis Astute Assistants, and Cochlear Corporation.	sory role for the following com	panies: Precision Neuromonitoring
I have read this release before signing below and I fully und	erstand the contents, meani	ng and impact of this release.
Signature: Patient/Guarantor/Legal Guardian	 Date of Birth	
Print Name: Patient/Guarantor/Legal Guardian	 Date	

ASSIGNMENT OF BENEFITS, ASSIGNMENT OF RIGHTS TO PURSUE ERISA AND OTHER LEGAL AND ADMINISTRATIVE CLAIMS ASSOCIATED WITH MY HEALTH INSURANCE AND /OR HEALTH BENEFIT PLAN (INCLUDING BREACH OF FIDUCIARY DUTY) AND DESIGNATION OF AUTHORIZED REPRESENTATIVE

I hereby assign and convey directly to the Ear Institute of Texas and the Voice & Swallowing Institute of Texas as my designated authorized representative, all medical benefits and/or insurance reimbursement, if any, otherwise payable to me for services, treatments, therapies, and/or medications rendered or provided by the above-named health care provider, regardless of its managed care network participation status. I understand that I am financially responsible for all charges regardless of any applicable insurance or benefit payments. I hereby authorize the above-named health care provider to release all medical information necessary to process my claims. Further, I hereby authorize my plan administrator fiduciary, insurer, and/or attorney to release to the above-named health care provider any and all Plan documents, summary benefit description, insurance policy, and/or settlement information upon written request from the above-named health care provider or its attorneys in order to claim such medical benefits.

In addition to the assignment of the medical benefits and/or insurance reimbursement above, I also assign and/or convey to the above named health care provider any legal or administrative claim or chose an action arising under any group health plan, employee benefits plan, health insurance or tort feasor insurance concerning medical expenses incurred as a result of the medical services, treatments, therapies, and/or medications I receive from the above-named health care provider (including any right to pursue those legal or administrative claims or chose an action). This constitutes an express and knowing assignment of ERISA breach or fiduciary duty claims and other legal and/or administrative claims.

I intend by this assignment and designation of authorized representative to convey to the above-named provider all of my rights to claim (or place a lien on) the medical benefits related to the services, treatments, therapies, and/or medications provided by the above-named health care provider, including rights to any settlement, insurance or applicable legal or administrative remedies (including damages arising from ERISA breach of fiduciary duty claims). The assignee and/or designated representative (above-named provider) is given the right by me to (1) obtain information regarding the claim to the same extent as me; (2) submit evidence; (3) make statements about facts or law; (4) make any request including providing or receiving notice of appeal proceedings; (5) participate in any administrative and judicial actions and pursue claims or chose in action or right against any liable party, insurance company, employee benefit plan, health care benefit plan, or plan administrator. The above-named provider as my assignee and my designated authorized representative may bring suit against any such health care benefit plan, employee benefit plan, plan administrator or insurance company in my name with derivative standing at provider's expense.

Unless revoked, this assignment is valid for all administrative and judicial reviews under PPACA (health care reform legislation), ERISA, Medicare and applicable federal and state laws. A photocopy of this assignment is to be considered valid, the same as if it was the original.

the original.

I HAVE READ AND FULLY UNDERSTAND THIS AGREEMENT.

Signatur	e: Patier	nt/Guarant	or/Legal Gu	ardian			
Date							
	/	_/					

HEALTH HISTORY

Patient Name:	Age:	Date of Birth	:/
Chief Complaint/Reason for today's visit:			
No change since my last visit. Signature:			Date:
Do you experience tinnitus (ringing in your ears)? Yes N	lo Do vou experience dizzir		
List ALL Surgeries			olications
Have you had: Pneumonia vaccination within the last 5 years? Y/N Dat	e:/ Flu	shot in the last year? Y/N Dat	e:/
Have you had: Mammogram? Y/N Date://	ap Smear? Y/N Date:/	/_ Colonoscopy	y? Y/N Date://
RESULTS: Mammogram: Normal Abnormal P	ap Smear: Normal Ab	normal Colonoscopy:	Normal Abnormal
***ALLERGIES TO MEDICATION: None Please list any kno	wn allergies		
Have you ever had problems with anesthesia? Yes No	If yes, what problems:		
Past Medical History			
Have you ever had the following: (Circle "yes" or "no", leave blank if unce	rtain)		
Pacemaker Yes No Bleeding Tendency		sthma Yes No	Diabetes I or II Yes No
Meningitis Yes No High Blood Pressure	Yes No Hi	ves or Eczema Yes No	High Cholesterol Yes No
Spine/Back Problems Yes No Low Blood Pressure	Yes No All	DS or HIV+ Yes No	Please list ALL other illnesses,
Arthritis Yes No Heart Disease (Besides BP)		roke Yes No	past or present:
Epilepsy Yes No If yes, what type (Circle all that app	•	epatitis A/B/C Yes No	
Migraine Headaches Yes No A.Fib; Coronary Artery Disease;		dney Disease Yes No	
Other Headaches Yes No Heart Attack; Valve Issues; Other:_		nyroid Disease Yes No	
Cancer Yes No Cancer treatments (Check all that		n Chemo	
Type/Location: Are you cancer free at this time? Ye	S NO		
Patient Social History			
Occupation:			
Marital Status: Single: Married: Separated	Divorced:	Widowed:	
Do you have children: Yes No If yes, how many?	Lives with you? Yes No)	
Do you smoke? Yes No I quityears ago If you have	e smoked: packs of cigarettes p	er day for years.	
Do/ Did you use any other form of tobacco/nicotine: Yes No What type	, ,		For how long:
Do you drink alcohol? Yes No No, but I used to			
If yes, how often? Daily:/day	ek 1 or more times a month: _	/month Rarely	
Family Medical History			
Please circle any of the following which have occurred in an immediate far For any circled, list relation (mother, father, etc.) and specific conditi	nily member (parent, sibling, and chi	ldren only - not by marriage/ad	option)
Epilepsy Relation: Asthma Relation:			nes Relation:
Ear Problems Relation: Kidney Disease Relation:			Disease Relation:
High Blood Pressure Relation: Low Blood Pressure			es Relation:
Is there a history of hearing loss, dizziness, or ear problems in the fam			
If yes, please describe relation and condition:	,		
Current Medications None: ☐ See Attache	d List:		
Please list all medications. If more space is needed, please attach an addit			
Name Dose Frequency	Name	Dose	Frequency
Preferred Pharmacy:	Location:		_ Phone #
Primary Care Physician:			
How did you hear about us? (Circle one) Friend Internet Ad Do	ctor:	(Other::

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Review of Systems: Please in	dicat	te any per	sonal histo	ry below:					
Constitutional / General				Respiratory			Hematologic/Lymphatic		
Fever	Yes	No		Chronic Cough	Yes	No	*Anemia	Yes	No
Weight Loss	Yes	No		*Emphysema	Yes	No	*Hemophilia	Yes	No
Night Sweats	Yes	No		Shortness of Breath	Yes	No	Persistent Swollen Glands	Yes	No
Excessive Fatigue	Yes	No		*Bronchitis	Yes	No	Swollen Lymph Nodes	Yes	No
S				*Pneumonia	Yes	No	Blood Transfusion	Yes	No
Eyes				Lung Cancer	Yes	No	If yes, when?		
Wear Glasses	Yes	No		Blood Sputum	Yes	No	,		
Infections	Yes	No					Psychiatric		
Injuries	Yes	No		Cardiovascular			*Anxiety	Yes	No
*Glaucoma	Yes	No		Chest Pain or Angina	Yes	No	*Depression	Yes	No
*Cataracts	Yes	No		Irregular Pulse	Yes	No	*Bipolar Disorder	Yes	No
If yes, operated? (right/left)	Yes	No		*Heart Murmur	Yes	No	Other Psychiatric Disorder	Yes	No
*Macular Degeneration	Yes	No		Swelling in Feet or Hands	Yes	No	If yes, please list:	. 05	
Itchy/watery eyes	Yes	No		Leg Pain While Walking	Yes	No	ii yes, piedse iist.	_	
iterry/watery cycs	103	110		Leg I am wille walking	103	140	Endocrine		
Ear				Musculoskeletal			Increased Appetite	Yes	No
Wear Hearing Aids	Yes	No		Broken Bones	Yes	No	Excessive Thirst/Urination	Yes	No
o a									
Hearing Loss	Yes	No		Arm or Leg Weakness	Yes	No	Hormone Problems	Yes	No
If yes, circle one of the following:				Back Pain	Yes	No	Alloweig/lesesses logic		
Left / Right / Both Sides				Joint Pain or Swelling	Yes	No	Allergic/Immunologic	V	NI.
Rarely / Occasional / Constant	V	NI.		Internation.			*Immunological Disorders	Yes	No
Ear Pain	Yes	No		Integumentary			Food Allergies	Yes	No
Ringing in the Ears	Yes	No		Skin Disease	Yes	No	*Inhalant	Yes	No
If yes, circle one of the following: Left / Right / Both Sides				Skin Cancer	Yes	No	*Previously allergy tested?	Yes	No
Rarely / Occasional / Constant				Gastrointestinal			Neurological		
Dizziness	Yes	No		Indigestion/Pain with Eating	g Yes	No	Fainting Spells/Black Outs	Yes	No
If yes, circle one of the following:				Nausea	Yes	No	*Seizures	Yes	No
Spinning Vertigo / Lightheadedness /	/			Vomiting	Yes	No	Problems with Memory	Yes	No
Imbalance				*Liver Disease	Yes	No	Disorientation	Yes	No
Exposure to Loud Noise	Yes	No		Jaundice	Yes	No	Difficulty with Your Speech	Yes	No
If yes, list:				Abdominal Pain	Yes	No	Inability to Concentrate	Yes	No
, <u></u>				*Ulcers or Gastritis	Yes	No	Double or Blurred Vision	Yes	No
Nose, Throat, and Mouth				C olon Cancer	Yes	No	Face Weakness	Yes	No
Nose Bleeds	Yes	No		Heartburn	Yes	No	Poor Coordination in	Yes	No
Nasal Congestion	Yes	No		Reflux		No	Arms and/or Legs	Yes	No
Inability to Smell	Yes	No					Weakness in Arms or Leg	Yes	
Sinus Problems	Yes	No		Genitourinary			Numbness, tingling or		
Sinus Headaches	Yes	No		Urinary Tract Infections	Yes	No	increased sensitivity in your		
Sore Throat	Yes	No		Blood in Your Urine	Yes	No	feet?	Yes	No
Hoarseness	Yes	No		Incontinence	Yes	No	Pain, burning or feelings		
Difficulties Swallowing	Yes	No		Prostate Cancer (males)	Yes	No	of pins/needles in your feet?	Yes	No
Speech Delay/Difficulties	Yes	No		*Endometriosis (females)	Yes	No	*Neuropathy		No
Pain Swallowing	Yes	No		Uterine/Cervical Cancer	Yes	N0			
For pediatric patients only: Birth History: Full term Complication at Birth: Yes / No Rec	quired		Requi	arly) Vaginal Delivery red ventilator Had		rian Section	_		
I understand that providing incorrect authorize the healthcare staff to perf Signature of Patient, Parent or Guard Doctor's Review	inforr	mation may b ny necessary	e detrimental services l may	require.			n your medical status/conditio		
Signature of Doctor::							Date:		

Patient Name: ______ Date of Birth: _____/ ____

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The Ear Institute of Texas, P.A.

(210) 696-HEAR (4327) • (210) 798-2509 Fax 18518 Hardy Oak Blvd, Suite 300 San Antonio, Texas 78258

PATIENT INFORMATION	DATE:			
Full Legal Name		Sex Age	Date of Birth:	1 /
Address		_		
Telephone: Home: ()				
E-mail.:				
Marital Status:				
Employer	Occupa	tion		
Address				
How did you find us: Doctor's Referral Phone Book				
Referring Physician's Name				
Address				
Phone Number ()				
Is your referring physician an Ear, Nose, Throat Specialist?	Yes No)		
Primary Care/ Family Physician		Phone Number	()	
Address	City		State	Zip
Phone Number ()				
INSURANCE INFORMATION (Disregard if patient				
Primary Insurance Company				
Policy Holder				
Policy Holder's Date of Birth				
Secondary Insurance Company				
Policy Holder				
Policy Holder's Date of Birth		Relationship to P	atient	_
GUARANTOR OR RESPONSIBLE PARTY FOR PATIENT'S F	INANCIAL OBLIGATIONS, ***NOT	YOUR INSURANCE COMP	ANY***	
Full Legal Name		Sex Age	Date of Birth:	//
Social Security//	Relationship to Patient			
Address	City		State	Zip
Employer	Occupation	1		
Address	City		State	Zip
Employer's Phone Number: ()	Home Phone Numb	er:()		-
Alternate Phone Number: ()				
IN CASE OF EMERGENCY:				
Contact Person	Relation:	ship to Patient		
Address	City		State	Zip
Work Phone Number: ()	Home Phone Number: ()		
Federal Statistical Information: Primary Language:	Race: _		Ethnicity:	

PATIENT INFORMATION

Patient Policy: Payment is required at the time of service unless prior arrangements were made. Payment includes any and all applicable co-pays, co-insurance, or deductibles. For your convenience, this office accepts Visa, MasterCard, Debit cards, cash and local checks. There is a \$35.00 service fee for returned checks. () Initials
Services Not Covered: At the time of your appointment, you may be required to undergo diagnostic testing which may or may not be covered by your insurance provider. Any charges not covered by your insurance provider will be your responsibility. You will be responsible for payment of these charges at the time the services are provided. () Initials
Insurance: This office bills participating insurance companies as a courtesy to our patients. You are expected to submit payment for all applicable co-pays, co-insurance, or deductibles at the time services are rendered, based on the requirements of your individual insurance plan. If payment is not received from your insurance company, the total balance due will be your responsibility. Due to the various insurance plans, we ask that you verify your individual benefits with your insurance provider. This office provides your plan information as a courtesy only and is not responsible for interpretation of your individual plan. I hereby authorize this office to release all medical information to my health insurance provider in order to process my claim; and, I hereby assign all health insurance plan reimbursements to this office. () Initials
Missed Appointments: This office is committed to providing quality services to as many patients as possible. Resources are assigned for each individual patient. Missed appointments (including being 15-minute or more late for your scheduled appointment or not arriving in time to complete your paperwork prior to the scheduled appointment time) represent a cost to this office and are an inconvenience to other patients who could have been scheduled for your assigned time slot. WE REQUIRE A 24-HOUR NOTICE TO CANCEL YOUR SCHEDULED APPOINTMENT, 48-HOURS TO CANCEL YOUR VESTIBULAR TESTING AND 72-HOURS TO CANCEL YOUR SURGERY. () Initials
The cancellation fees are: \$50.00 for an appointment, \$75.00 for vestibular testing and \$250.00 for surgery (canceled in less than 72-hours prior to your scheduled time) and \$500.00 (if canceled less than 24-hours prior to your scheduled time). These fees may also apply to patients who are more than 15 minutes late for their scheduled appointment. () Initials
Mid-Level Providers: Dr. Jackson employs mid-level providers (physician assistant and/or nurse practitioner) to support him in caring for the high volume of patients requiring medical care each day. The mid-level providers are highly qualified and trained by the doctor to treat the medically complex patients seen by the doctors. Patients may be seen by either the physician or one of the mid-level providers. The individual doctor supervises the care of each of their patients but do require assistance to provide care in a timely manner. In some instances, the mid-level provider will begin evaluation of a patient on the doctor's schedule. You may request to see the doctor, if necessary. () Initials
Please initial each item above and sign/date this form prior to your first visit. Feel free to ask our reception staff or the office manager should you have any questions regarding the information contained within this form. Thank you for being our valued patient!
Patient/Guarantor/Legal Guardian Signature:
Date:// Printed Name:





EAT-10

Swallowing issues, Dysphagia

Circle the appropriate response. To what extent are the following scenarios problematic for you?

0 = No Problem

4 = Severe Problem

My swallowing problem has caused me to lose weight	0	1	2	3	4
My swallowing problem interferes with my ability to go out for meals	0	1	2	3	4
Swallowing liquids takes extra effort	0	1	2	3	4
Swallowing solids takes extra effort	0	1	2	3	4
Swallowing pills takes extra effort	0	1	2	3	4
Swallowing is painful	0	1	2	3	4
The pleasure of eating is affected by my swallowing	0	1	2	3	4
When I swallow food sticks in my throat	0	1	2	3	4
I cough when I eat	0	1	2	3	4
Swallowing is stressful	0	1	2	3	4

Fotal:				
Name (print):	D.O.B	/	/	
Signature:				
Indav's Date: / /				





RSI

Dysphagia, Reflux, Globus, Sore Throat

Within the last month, how did the following problems affect you? Circle the appropriate response:

0 = No Problem

5 = Severe Problem

Hoarseness or a problem with your voice	0	1	2	3	4	5
Clearing your throat	0	1	2	3	4	5
Excess throat mucus or postnasal drip	0	1	2	3	4	5
Difficulty swallowing food, liquids, or pills	0	1	2	3	4	5
Coughing after you ate or after lying down	0	1	2	3	4	5
Breathing difficulties or episodes	0	1	2	3	4	5
Troublesome or annoying cough	0	1	2	3	4	5
Sensations of something sticking in your throat or a lump in your throat	0	1	2	3	4	5
Heartburn, chest pain, indigestion, or stomach acid coming up	0	1	2	3	4	5

Total:			
Name (print):	D.O.B	/	/
Signature:			
Today's Date:/			





VHI-10

These are statements that many people have used to describe their voices and the effects of their voices on their lives. Circle the response that indicates how frequently you have the same experience.

- 0 = never
- 1 = almost never
- 2 =sometimes
- 3 = almost always
- 4 = always

My voice makes it difficult for people to hear me	0	1	2	3	4
People have difficulty understanding me in a noisy room	0	1	2	3	4
My voice difficulties restrict personal and social life	0	1	2	3	4
I feel left out of conversations because of my voice	0	1	2	3	4
My voice problem causes me to lose income	0	1	2	3	4
I feel as though I have to strain to produce voice	0	1	2	3	4
The clarity of my voice is unpredictable	0	1	2	3	4
My voice problem upsets me	0	1	2	3	4
My voice makes me feel handicapped	0	1	2	3	4
People ask, "What's wrong with your voice?"	0	1	2	3	4

Total:			
Name (print):	_ D.O.B	_/	_/
Signature:			
Гоday's Date:/			

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- FOR SINGERS ONLY -

SINGING VHI-10

These are statements that many people have used to describe their singing and the effects of their singing on their lives. Circle the response that indicates how frequently you have had the same experience in the last 4 weeks.

- 0 = never
- 1 = almost never
- 2 =sometimes
- 3 = almost always
- 4 = always

It takes a lot of effort to sing	0	1	2	3	4
I am unsure of what will come out when I sing	0	1	2	3	4
My voice "gives out" on me while singing	0	1	2	3	4
My singing voice upsets me	0	1	2	3	4
I have no confidence in my singing voice	0	1	2	3	4
I have trouble making my voice do what I want it to	0	1	2	3	4
I have to "push it" to produce my voice when singing	0	1	2	3	4
My singing voice tires easily	0	1	2	3	4
I feel something is missing in my life because of my inability to sing	0	1	2	3	4
I am unable to use my "high voice."	0	1	2	3	4

Fotal:			
Name (print):	D.O.B	/	_/
Signature:			
Foday's Date:/			