



NEW PATIENT PACKET, VOICE & SWALLOWING

Patient Name:	Date of Birth://
If the patient is a minor, please complete the follo	owing:
Your Name:	Telephone #:
Your Address:	
Relationship to patient: ParentGuardia	anOther (explain)
Institute of Texas and/or the Hearing Institute of Te audiologists, and any other employee working under	and/or treatment by the Ear Institute of Texas, the Voice & Swallow xas. This consent shall apply to physicians, non-physician providers, er the direction of the physician, or other professional medical care atient). This consent includes contact and discussions with other health your health insurance plan company.
I understand that I have the right to refuse any diagr	nostic testing or other recommendations by my health care provider.
PATIENT RIGHTS	
• To be treated with courtesy and respect and protect	tion of your privacy.
• To prompt and reasonable response(s) to questions	and requests.
• To know who is providing your medical care and/or	testing at the time of your visit.
• To be provided information concerning diagnosis ar	nd treatment.
 To impartial access to medical treatment or accomm gender identity, or handicap. 	nodations regardless of race, national origin, religion, sexual orientation,
• The right to privacy and confidentiality of all records	s pertaining to your treatment.
To have access to senior management for complaint	ts, compliments, or other clinic related matters.
Signature:	Date Signed: //

NOTICE OF PRIVACY PRACTICES -HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA)

RELEASE OF INFORMATION - MEDICAL PROVIDERS AND YOUR RIGHTS



) Your confidential information could potentially be transmitted to those who are not authorized to receive such information. The Ear Institute of Texas uses its best efforts to avoid such disclosure. I have been advised of this potential and authorize the Ear Institute of Texas to utilize facsimile to transmit my Protected Health Information ("PHI"), which may include, without limitation, contact information and medication history.

I hereby authorize the Ear Institute of Texas to release my PHI to the referring physician or to another physician or health care provider or facility associated with my care and treatment, or as otherwise permitted by applicable rules, regulations or laws. I understand and agree that the release of any such information may be transmitted, without limitation; telephonically, by facsimile, electronically, by mail, courier, or by overnight delivery services.

Further I hereby authorize the Ear Institute of Texas to obtain my PHI from the referring physician or another physician or health care provider or facility associated with my care and treatment including medication history from any pharmacy and that any such PHI information may be transmitted to the Ear Institute of Texas, without limitation, telephonically, by facsimile, electronically, by mail, courier, or by overnight delivery services.

You may ask to see or receive a copy of your medical records and other health information. If you want a copy, you will need to put your request in writing, there could be a small fee to cover the cost of printing and postal services. It may take up to but not exceed 30 days. You may request to change any incorrect information in your file or add information to your file if you think something is missing or incomplete.

If you believe your privacy rights have been violated, you may file an OCR complaint with us or the Secretary of Health and Human services. Under HIPAA, we cannot retaliate against anyone for filing a complaint.

You have the right to request a copy of this notice from us at any time.

RELEASE OF INFORMATION - FAMILY AND OTHERS

) In accordance with HIPAA regulations, the Ear Institute of Texas may not discuss your condition, care, or treatment plan with INITIAL family members or other individuals unless that person(s) is authorized by you to access any such PHI information in regard to your condition, care or treatment plan. Any such authorization must be obtained by the Ear Institute of Texas, from you or your legally authorized representative, prior to the release of any such information.

However, pursuant to the regulations, this privacy provision may be waived dependent upon your medical condition.

Name	Relationship	
Name	 Relationship	
EMERGENCY CONTACT(s): Contact Person Name:		Relationship:
Emergency Contact Phone Number(s): Mobile:	Work:	Other:
General disclosure: Dr. Jackson functions as investor or in advis Astute Assistants, and Cochlear Corporation.	sory role for the following com	panies: Precision Neuromonitoring
I have read this release before signing below and I fully und	erstand the contents, meani	ng and impact of this release.
Signature: Patient/Guarantor/Legal Guardian	 Date of Birth	
Print Name: Patient/Guarantor/Legal Guardian	 Date	

ASSIGNMENT OF BENEFITS, ASSIGNMENT OF RIGHTS TO PURSUE ERISA AND OTHER LEGAL AND ADMINISTRATIVE CLAIMS ASSOCIATED WITH MY HEALTH INSURANCE AND /OR HEALTH BENEFIT PLAN (INCLUDING BREACH OF FIDUCIARY DUTY) AND DESIGNATION OF AUTHORIZED REPRESENTATIVE

I hereby assign and convey directly to the Ear Institute of Texas and the Voice & Swallowing Institute of Texas as my designated authorized representative, all medical benefits and/or insurance reimbursement, if any, otherwise payable to me for services, treatments, therapies, and/or medications rendered or provided by the above-named health care provider, regardless of its managed care network participation status. I understand that I am financially responsible for all charges regardless of any applicable insurance or benefit payments. I hereby authorize the above-named health care provider to release all medical information necessary to process my claims. Further, I hereby authorize my plan administrator fiduciary, insurer, and/or attorney to release to the above-named health care provider any and all Plan documents, summary benefit description, insurance policy, and/or settlement information upon written request from the above-named health care provider or its attorneys in order to claim such medical benefits.

In addition to the assignment of the medical benefits and/or insurance reimbursement above, I also assign and/or convey to the above named health care provider any legal or administrative claim or chose an action arising under any group health plan, employee benefits plan, health insurance or tort feasor insurance concerning medical expenses incurred as a result of the medical services, treatments, therapies, and/or medications I receive from the above-named health care provider (including any right to pursue those legal or administrative claims or chose an action). This constitutes an express and knowing assignment of ERISA breach or fiduciary duty claims and other legal and/or administrative claims.

I intend by this assignment and designation of authorized representative to convey to the above-named provider all of my rights to claim (or place a lien on) the medical benefits related to the services, treatments, therapies, and/or medications provided by the above-named health care provider, including rights to any settlement, insurance or applicable legal or administrative remedies (including damages arising from ERISA breach of fiduciary duty claims). The assignee and/or designated representative (above-named provider) is given the right by me to (1) obtain information regarding the claim to the same extent as me; (2) submit evidence; (3) make statements about facts or law; (4) make any request including providing or receiving notice of appeal proceedings; (5) participate in any administrative and judicial actions and pursue claims or chose in action or right against any liable party, insurance company, employee benefit plan, health care benefit plan, or plan administrator. The above-named provider as my assignee and my designated authorized representative may bring suit against any such health care benefit plan, employee benefit plan, plan administrator or insurance company in my name with derivative standing at provider's expense.

Unless revoked, this assignment is valid for all administrative and judicial reviews under PPACA (health care reform legislation), ERISA, Medicare and applicable federal and state laws. A photocopy of this assignment is to be considered valid, the same as if it was the original.

the original.

I HAVE READ AND FULLY UNDERSTAND THIS AGREEMENT.

Signatur	e: Patier	nt/Guarant	or/Legal Gu	ardian			
Date							
	/	_/					

HEALTH HISTORY

Patient Name:	Age:	Date of Birth	n:/
Chief Complaint/Reason for today's visit:			
No change since my last visit. Signature:			Date:
Do you experience tinnitus (ringing in your ears)? Yes	No Do vou experience dizz	iness? Yes No	
List ALL Surgeries			plications
Have you had: Pneumonia vaccination within the last 5 years? Y/N D	ate:/	u shot in the last year? Y/N Da	te:/
Have you had: Mammogram? Y/N Date:///			
RESULTS: Mammogram: Normal Abnormal	Pap Smear: Normal A	bnormal Colonoscopy: _	Normal Abnormal
***ALLERGIES TO MEDICATION: None Please list any kn	own allergies		
Have you ever had problems with anesthesia? Yes No	If yes, what problems:		
Type/Location: Are you cancer free at this time? Patient Social History Occupation: Married: Separate Do you have children: Yes No If yes, how many?	Yes No A Yes No A Yes No A Yes No S Poply): It apply): Surgery Radiation Yes No Ped: Divorced: Lives with you? Yes No It was smoked: packs of cigarettes Peter Radiation It was smoked: packs of cigarettes Peter Radiation	_ Widowed: lo per day for years. How much:	Diabetes I or II Yes No High Cholesterol Yes No Please list ALL other illnesses, past or present: For how long:
Family Medical History Please circle any of the following which have occurred in an immediate for any circled, list relation (mother, father, etc.) and specific conditations: Epilepsy Relation: Asthma Relation:	ition/symptoms below; if none, che	ck here	doption) ines Relation:
Ear Problems Relation: Kidney Disease Rel			Disease Relation:
High Blood Pressure Relation: Low Blood Pressur	re Relation: Hemophilia F	Relation: Diabe	etes Relation:
Is there a history of hearing loss, dizziness, or ear problems in the fai	mily? Yes No		
If yes, please describe relation and condition:			
Current Medications None: ☐ See Attach Please list all medications. If more space is needed, please attach an add			
Name Dose Frequency	Name —	Dose	Frequency
Preferred Pharmacy:	Location:		Phone #
Primary Care Physician:			
How did you hear about us? (Circle one) Friend Internet Ad D	Ooctor:		Other::

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Review of Systems: Please in	ndica	te any pe	ersonal histo	ry below:					
Constitutional / General				Respiratory			Hematologic/Lymphatic		
Fever	Yes	No		Chronic Cough	Yes	No	*Anemia	Yes	No
Weight Loss	Yes	No		*Emphysema	Yes	No	*Hemophilia	Yes	No
Night Sweats	Yes	No		Shortness of Breath	Yes	No	Persistent Swollen Glands	Yes	No
Excessive Fatigue	Yes	No		*Bronchitis	Yes	No	Swollen Lymph Nodes	Yes	No
				*Pneumonia	Yes	No	Blood Transfusion	Yes	No
Eyes				Lung Cancer	Yes	No	If yes, when?		
Wear Glasses	Yes	No		Blood Sputum	Yes	No			
Infections	Yes	No					Psychiatric		
Injuries	Yes	No		Cardiovascular			*Anxiety	Yes	No
*Glaucoma	Yes	No		Chest Pain or Angina	Yes	No	*Depression	Yes	No
*Cataracts	Yes	No		Irregular Pulse	Yes	No	*Bipolar Disorder	Yes	No
If yes, operated? (right/left)	Yes	No		*Heart Murmur	Yes	No	Other Psychiatric Disorder	Yes	No
*Macular Degeneration	Yes	No		Swelling in Feet or Hands	Yes	No	If yes, please list:	_	
Itchy/watery eyes	Yes	No		Leg Pain While Walking	Yes	No			
							Endocrine		
Ear				Musculoskeletal			Increased Appetite	Yes	No
Wear Hearing Aids	Yes	No		Broken Bones	Yes	No	Excessive Thirst/Urination	Yes	No
Hearing Loss	Yes	No		Arm or Leg Weakness	Yes	No	Hormone Problems	Yes	No
If yes, circle one of the following:				Back Pain	Yes	No			
Left / Right / Both Sides				Arm or Leg Weakness	Yes	No	Allergic/Immunologic		
Rarely / Occasional / Constant				Joint Pain or Swelling	Yes	No	*Immunological Disorders	Yes	No
Ear Pain	Yes	No					Food Allergies	Yes	No
Ringing in the Ears	Yes	No		Integumentary			*Inhalant	Yes	No
If yes, circle one of the following:				Skin Disease	Yes	No	*Previously allergy tested?	Yes	No
Left / Right / Both Sides				Skin Cancer	Yes	No			
Rarely / Occasional / Constant							Neurological		
Dizziness	Yes	No		Gastrointestinal			Fainting Spells/Black Outs	Yes	No
If yes, circle one of the following:				Indigestion/Pain with Eating		No	*Seizures	Yes	No
Spinning Vertigo / Lightheadedness	/			Nausea	Yes	No	Problems with Memory	Yes	No
Imbalance				Vomiting	Yes	No	Disorientation	Yes	No
Exposure to Loud Noise	Yes	No		*Liver Disease	Yes	No	Difficulty with Your Speech	Yes	No
If yes, list:				Jaundice	Yes	No	Inability to Concentrate	Yes	No
No. 7hand and March				Abdominal Pain	Yes	No	Double or Blurred Vision	Yes	No
Nose, Throat, and Mouth	V	NI-		*Ulcers or Gastritis	Yes	No	Face Weakness	Yes	No
Nose Bleeds Nasal Congestion		No		Colon Cancer Heartburn	Yes	No	Poor Coordination in	Yes	No
Inability to Smell	Yes	No No		Reflux	Yes	No	Arms and/or Legs	Yes	No
Sinus Problems	Yes	No No		Renux	Yes	No	Weakness in Arms or Leg Numbness, tingling or	Yes	No
Sinus Headaches	Yes Yes	No No		Genitourinary			increased sensitivity in your		
Sore Throat	Yes	No		Urinary Tract Infections	Yes	No	feet?	Yes	No
Hoarseness	Yes	No		Blood in Your Urine	Yes	No	Pain, burning or feelings	163	NO
Difficulties Swallowing	Yes	No		Incontinence	Yes	No	of pins/needles in your feet?	Ves	No
Speech Delay/Difficulties	Yes	No		Prostate Cancer (males)	Yes	No	*Neuropathy	Yes	No
Pain Swallowing	Yes	No		*Endometriosis (females)	Yes	No	rearopatry	103	140
. am stranstring	. 05			Uterine/Cervical Cancer	Yes	N0			
						-			
For pediatric patients only :									
Birth History: Full term	Drom	aturo	(wooks o	arly) Vaginal Delivery	Cancar	rian Saction			
Complication at Birth: Yes / No Re							-		
I '			·	red veritilator riad	Jauriuice				
Immunizations: Up to date		lot Current							
I understand that providing incorrect authorize the healthcare staff to per	rform a	ny necessa	ry services I may	require.					
Signature of Patient, Parent or Guar	dian: _						Date:		
Doctor's Review									
Signature of Doctor::							Date:		

Patient Name: ______ Date of Birth: _____/ ____

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The Ear Institute of Texas, P.A.

(210) 696-HEAR (4327) • (210) 798-2509 Fax 18518 Hardy Oak Blvd, Suite 300 San Antonio, Texas 78258

PATIENT INFORMATION	DATE:	C		
Full Legal Name		Sex Δσε	Date of Birth:	/ /
Address		_		
Telephone: Home: ()				
E-mail.:				
Marital Status:		Joelan Security Warmber _		
Employer	Occupati	on		
Address				
How did you find us: Doctor's Referral Phone Book				
Referring Physician's Name				
Address				
Phone Number ()				
Is your referring physician an Ear, Nose, Throat Specialist	? Yes No			
Primary Care/ Family Physician		Phone Number	()	
Address	City		State	Zip
Phone Number ()				
INSURANCE INFORMATION (Disregard if patient				
Primary Insurance Company				
Policy Holder				
Policy Holder's Date of Birth				
Secondary Insurance Company				
Policy Holder				
Policy Holder's Date of Birth		Relationship to P	atient	-
GUARANTOR OR RESPONSIBLE PARTY FOR PATIENT'S F	INANCIAL OBLIGATIONS, ***NOT Y	OUR INSURANCE COMP.	ANY***	
Full Legal Name		Sex Age	Date of Birth:	//
Social Security//	Relationship to Patient			
Address	City		State	Zip
Employer	Occupation _			
Address	City		State	Zip
Employer's Phone Number: ()	Home Phone Numbe	r:()		
Alternate Phone Number: ()				
IN CASE OF EMERGENCY:				
Contact Person	Relationsh	nip to Patient		
Address	City		State	Zip
Work Phone Number: ()	Home Phone Number: ()		
Federal Statistical Information: Primary Language:	Race:		Ethnicity:	

PATIENT INFORMATION

Patient Policy: Payment is required at the time of service unless prior arrangements were made. Payment includes any and all applicable co-pays, co-insurance, or deductibles. For your convenience, this office accepts Visa, MasterCard, Debit cards, cash and local checks. There is a \$35.00 service fee for returned checks. () Initials
Services Not Covered: At the time of your appointment, you may be required to undergo diagnostic testing which may or may not be covered by your insurance provider. Any charges not covered by your insurance provider will be your responsibility. You will be responsible for payment of these charges at the time the services are provided. () Initials
Insurance: This office bills participating insurance companies as a courtesy to our patients. You are expected to submit payment for all applicable co-pays, co-insurance, or deductibles at the time services are rendered, based on the requirements of your individual insurance plan. If payment is not received from your insurance company, the total balance due will be your responsibility. Due to the various insurance plans, we ask that you verify your individual benefits with your insurance provider. This office provides your plan information as a courtesy only and is not responsible for interpretation of your individual plan. I hereby authorize this office to release all medical information to my health insurance provider in order to process my claim; and, I hereby assign all health insurance plan reimbursements to this office. () Initials
Missed Appointments: This office is committed to providing quality services to as many patients as possible. Resources are assigned for each individual patient. Missed appointments (including being 15-minute or more late for your scheduled appointment or not arriving in time to complete your paperwork prior to the scheduled appointment time) represent a cost to this office and are an inconvenience to other patients who could have been scheduled for your assigned time slot. WE REQUIRE A 24-HOUR NOTICE TO CANCEL YOUR SCHEDULED APPOINTMENT, 48-HOURS TO CANCEL YOUR VESTIBULAR TESTING AND 72-HOURS TO CANCEL YOUR SURGERY. () Initials
The cancellation fees are: \$50.00 for an appointment, \$75.00 for vestibular testing and \$250.00 for surgery (canceled in less than 72-hours prior to your scheduled time) and \$500.00 (if canceled less than 24-hours prior to your scheduled time). These fees may also apply to patients who are more than 15 minutes late for their scheduled appointment. () Initials
Mid-Level Providers: Dr. Jackson employs mid-level providers (physician assistant and/or nurse practitioner) to support him in caring for the high volume of patients requiring medical care each day. The mid-level providers are highly qualified and trained by the doctor to treat the medically complex patients seen by the doctors. Patients may be seen by either the physician or one of the mid-level providers. The individual doctor supervises the care of each of their patients but do require assistance to provide care in a timely manner. In some instances, the mid-level provider will begin evaluation of a patient on the doctor's schedule. You may request to see the doctor, if necessary. () Initials
Please initial each item above and sign/date this form prior to your first visit. Feel free to ask our reception staff or the office manager should you have any questions regarding the information contained within this form. Thank you for being our valued patient!
Patient/Guarantor/Legal Guardian Signature:
Date:// Printed Name:





EAT-10

Swallowing issues, Dysphagia

Circle the appropriate response. To what extent are the following scenarios problematic for you?

0 = No Problem

4 = Severe Problem

My swallowing problem has caused me to lose weight	0	1	2	3	4
My swallowing problem interferes with my ability to go out for meals	0	1	2	3	4
Swallowing liquids takes extra effort	0	1	2	3	4
Swallowing solids takes extra effort	0	1	2	3	4
Swallowing pills takes extra effort	0	1	2	3	4
Swallowing is painful	0	1	2	3	4
The pleasure of eating is affected by my swallowing	0	1	2	3	4
When I swallow food sticks in my throat	0	1	2	3	4
I cough when I eat	0	1	2	3	4
Swallowing is stressful	0	1	2	3	4

Fotal:				
Name (print):	D.O.B	/	/	
Signature:				
Indav's Date: / /				





RSI

Dysphagia, Reflux, Globus, Sore Throat

Within the last month, how did the following problems affect you? Circle the appropriate response:

0 = No Problem

5 = Severe Problem

Hoarseness or a problem with your voice	0	1	2	3	4	5
Clearing your throat	0	1	2	3	4	5
Excess throat mucus or postnasal drip	0	1	2	3	4	5
Difficulty swallowing food, liquids, or pills	0	1	2	3	4	5
Coughing after you ate or after lying down	0	1	2	3	4	5
Breathing difficulties or episodes	0	1	2	3	4	5
Troublesome or annoying cough	0	1	2	3	4	5
Sensations of something sticking in your throat or a lump in your throat	0	1	2	3	4	5
Heartburn, chest pain, indigestion, or stomach acid coming up	0	1	2	3	4	5

Total:			
Name (print):	D.O.B	/	/
Signature:			
Today's Date:/			





VHI-10

These are statements that many people have used to describe their voices and the effects of their voices on their lives. Circle the response that indicates how frequently you have the same experience.

- 0 = never
- 1 = almost never
- 2 =sometimes
- 3 = almost always
- 4 = always

My voice makes it difficult for people to hear me	0	1	2	3	4
People have difficulty understanding me in a noisy room	0	1	2	3	4
My voice difficulties restrict personal and social life	0	1	2	3	4
I feel left out of conversations because of my voice	0	1	2	3	4
My voice problem causes me to lose income	0	1	2	3	4
I feel as though I have to strain to produce voice	0	1	2	3	4
The clarity of my voice is unpredictable	0	1	2	3	4
My voice problem upsets me	0	1	2	3	4
My voice makes me feel handicapped	0	1	2	3	4
People ask, "What's wrong with your voice?"	0	1	2	3	4

Total:			
Name (print):	_ D.O.B	_/	_/
Signature:			
Гоday's Date:/			

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- FOR SINGERS ONLY -

SINGING VHI-10

These are statements that many people have used to describe their singing and the effects of their singing on their lives. Circle the response that indicates how frequently you have had the same experience in the last 4 weeks.

- 0 = never
- 1 = almost never
- 2 =sometimes
- 3 = almost always
- 4 = always

It takes a lot of effort to sing	0	1	2	3	4
I am unsure of what will come out when I sing	0	1	2	3	4
My voice "gives out" on me while singing	0	1	2	3	4
My singing voice upsets me	0	1	2	3	4
I have no confidence in my singing voice	0	1	2	3	4
I have trouble making my voice do what I want it to	0	1	2	3	4
I have to "push it" to produce my voice when singing	0	1	2	3	4
My singing voice tires easily	0	1	2	3	4
I feel something is missing in my life because of my inability to sing	0	1	2	3	4
I am unable to use my "high voice."	0	1	2	3	4

Fotal:			
Name (print):	D.O.B	/	_/
Signature:			
Foday's Date:/			